

Request Form for Suspension of Use, etc., of Personal Data

I hereby request the following personal information held by your company, based on the provisions of the Act on the Protection of Personal Information (hereinafter referred to as “Personal Information Protection Act”).

Notes

1. Requesting Party

Person concerned / Agent (Please circle one)	
Name	
Date of Birth	Year / Month / Day
Address	Postal Code —
Telephone Number	() - ← Please provide a daytime contact number

2. Request Category (Please circle applicable item)

☐	Suspension of Use	☐	Deletion	☐	Suspension of third party provision
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3. Person Subject to Request (Please fill in only when the request is made by an agent)

Name	
Date of Birth	Year / Month / Day
Address	Postal Code —
Telephone Number	() — ← Please provide a daytime contact number

4. Reason for Request for Suspension of Personal Data Use (Please circle applicable item)

☐	(1) Personal information was handled, without obtaining the individual's prior consent, beyond the scope necessary to achieve the stated intent of use. (Violation of Article 18, Paragraph 1 of the Personal Information Protection Act)
☐	(2) With respect to personal information acquired through the succession of business from another personal information handling business operator due to a merger or similar event, the information was handled, without obtaining the individual's prior consent, beyond the scope necessary to achieve the intent of use applicable before the succession. (Violation of Article 18, Paragraph 2 of the Personal Information Protection Act)
☐	(3) Personal information was used in a manner that could encourage or induce illegal or improper acts. (Violation of Article 19 of the Personal Information Protection Act)
☐	(4) Personal information was obtained through deception or other wrongful means. (Violation of Article 20 of the Personal Information Protection Act)
☐	(5) A leakage or similar incident falling under Article 26, Paragraph 1 of the Act on the Protection of Personal Information was reported.
☐	(6) Personal information was provided to a third party without obtaining the individual's prior consent. (Violation of Article 27, Paragraph 1 of the Personal Information Protection Act)
☐	(7) Personal information was provided to a third party located in a foreign country without obtaining the individual's prior consent. (Violation of Article 28 of the Personal Information Protection Act)
☐	(8) There is no longer a need to use personal information. (As per Article 22 of the Personal Information Protection Act)
☐	(9) In addition to the above, it is reasonably determined that the individual's rights or legitimate interests are likely to be harmed.

Please describe in as detail as possible the facts and grounds that led you to determine the reasons above apply (including when the information was used or provided, what information was involved, and how you believe it was used or provided).

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<Important Notes Regarding Request>

- When making a request in person, identification documents are required. Additionally, when a request is made by an agent (Article 37, Paragraph 3 of the Personal Information Protection Act), agent identification documents are required. (If the agent is a legal representative, documentation proving their status as a legal representative is also required.)
- In cases where a request is made by a private agent, intended use notifications, disclosure, etc., from our company will be provided to the individual concerned.
- Personal information obtained by our company through this request will only be used for processing based on the request. Submitted documents will be retained for three years after the completion of responses to disclosure requests and then be destroyed.

[For company use]

Personal Information Protection Manager	Complaints / Consultation Desk	Department Head